

**Minutes**  
**Undergraduate Academic Affairs Committee**  
**May 18, 2016**

**Members in Attendance:** L. Sweetman, D. LaVoie, D. Barbeau, D. Lohe, J. Burwinkel, J. Langan, K. Ravindra, K. Thatcher, L. Fenneberg, L. Dorsey, M. Higgins, M. Allen, N. Westhus, R. Cole, T. Gasmi

**Guests in Attendance:** L. Arnold, R. Wood

**Call to Order:** Dr. Dorsey called the meeting to order at 8:35 a.m.

**Approval of Minutes from the April 6, 2016 meeting:** Motion made by R. Cole to approve the April 6, 2016 meeting minutes and seconded by J. Burwinkel ó unanimous approval.

**Updates:**

*Academic Programs*

Project Management Major - continues to be developed. It is anticipated that it will come to the committee again in the fall.

Performing Arts Madrid Minor ó has been approved by the Provost.

Bioethics and Health Studies Major - continues to be developed.

**Academic Program Proposals**

**Business Analytics Minor – Dean Higgins**

Points of interest:

18 credit minor opportunity for students in the sciences, engineering, and the arts.

The start date will need to change from Fall 2016 to Fall 2017 ó this proposal has passed the approval period for Fall 2016.

Recommendation to review and update the proposed assessment plan - adding breadth to the measures would be good. For the two outcomes proposed, suggest increasing the rigor. Reported that JCSB is moving in a direction so each of the required courses in a major will have assessment whether it be knowledge based or one of the four other things which we are in the process of defining, whether it be writing, ethics, etc. It will be more robust towards what the goals are for that particular major. Recommend to continue to work with Kathleen Thatcher to refine assessment plan.

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## **Informational Updates**

### **BS Emergency Management- Lauren Arnold**

Points of interest:

UAAC Substantive Change Task Force reviewed the proposed changes and supporting documents. The task force determined these changes were informational only.

The proposed changes specific to the science core for the Emergency Management BS. Currently that science core requirement is eight credits and it specifically states that students must take biology 1040 and biology 1060.

### **Update on Center for Undergraduate Research and Scholarship (CURS)**

The task force - L. Dorsey, R. Tait, R. Mayden, and J. Perolio has submitted a proposal to the Provost identifying the need to support undergrad research on campus, students, faculty, and staff. This was followed-up by a faculty survey; the results are currently being analyzed and will be presented to the Provost accordingly. The Reinert Center is available to support development work with faculty who are interested in incorporating undergraduate research in a more structured manner in a course curriculum or in a another type of learning experience.

**Syllabus draft document feedback** some feedback has been received from A&S. Reminder to gathering language about the draft document with regard to resources and tools for faculty. We know accommodation language is required and that Title IX is a strong recommendation per the Office of Civil Rights.

### **Announcements:**

Four Saint Louis University students were awarded a Fulbright this year.

For the 2016-2017 academic year, Tjg"Tgkpgtv"Egpgtøu" will focus on a set of theories and practices around the concept of inclusive course design

Madrid will offer the Health Science Program starting in fall 2016. Summer nursing program is being finalized and should go live in the summer of 2017. Currently hosting the John Cook School of Business and summer law program.

Honors has hired a permanent advisor and pre-health/pre-law has hired two advisors. Beth Embry is finishing up her interim role as director in the pre-health/pre-law. The Provost is staffing the director position.

Comments regarding difficulty with availability of only six parking spots in the Laclede Garage for south campus personnel.

Adjourned 10:03am